

# Hamilton People Around the Hill

March 2007

## Voicing “Thanks”

Last month’s “Valentine’s Day Storm” reminded us of how fortunate we are to have such dedicated essential personnel at Hamilton. Even though the College was officially closed, those who work in campus safety, maintenance & operations, and food service – among others – responded and delivered essential services to our community. The next time you cross paths with a safety officer who does rounds through your building, a custodian who removes your trash, a grounds worker who plows your parking lot or a server who fills your plate with the day’s entrée, please express your appreciation and gratitude; they deserve it.

## Did You Know?

*Open House Series.* In December 2005, Hamilton’s inaugural “College Community Opinion Survey” was launched. The goal was to listen to our colleagues and act on their good ideas for improving our institution and making Hamilton College an even better place to work. Since then, a committee has worked diligently on analyzing the survey results, identifying areas for improvement, developing response plans and acting on those plans. The committee’s work has focused exclusively on how we can create meaningful connections among the hundreds of colleagues who comprise Hamilton College. The committee, with full support from President Stewart and the Senior Staff, has created the “Open House Series.” An open house is an opportunity for a division, department, office or program to welcome all College employees for the purpose of sharing the ways in which the host contributes to the College, its students and employees. The series schedule is below. The Human Resources office will send out reminders (inclusive of location details) as each event approaches. Please plan to take full advantage of this unique opportunity to learn more about your colleagues, what they do and how they do it.

<u>Host</u>	<u>Date/Time</u>
Information Technology Services	Friday, April 13 <sup>th</sup> from 1-3pm
Communications & Development	Friday, May 11 <sup>th</sup> from 1-3pm
Admission & Financial Aid	Friday, June 8 <sup>th</sup> from 1-3pm
Administration & Finance	Friday, July 13 <sup>th</sup> from 1-3pm
Academic Affairs & Dean of Faculty	Friday, August 10 <sup>th</sup> from 1-3pm
President’s Office	Friday, September 14 <sup>th</sup> from 1-3pm
Student Affairs	Friday, October 12 <sup>th</sup> from 1-3pm

## Did You Know? (continued)

**Hamilton Faces.** Have you ever interacted with a colleague via e-mail or phone but have no idea what they look like? Have you heard someone's name and struggled to put a face to it? If so, please access the following link to search for employee photos: <https://my.hamilton.edu/applications/employee/>. If you discover that your picture is not viewable on this site but you would like it to be, please contact Penny Carpenter in Campus Services at extension 4271. (It is important to note that only individuals using the Hamilton network on campus can view employee photos.)

**Upstate New York Higher Education Recruitment Consortium (UNY-HERC).** Hamilton College is one of 23 founding colleges and universities participating in the new UNY-HERC ([www.unyherc.org](http://www.unyherc.org)), an online consortium in which colleges and universities from across upstate New York provide free information, technology, networking and outreach programs for prospective college faculty and higher education professionals. Via this innovative resource, Hamilton hopes to successfully recruit and retain highly qualified and diverse faculty and staff, as well as to help spouses of faculty and staff find area employment.

**Retirement Planning.** Individual TIAA-CREF counseling sessions are available on campus on March 20<sup>th</sup>, April 10<sup>th</sup>, April 30<sup>th</sup> and May 29<sup>th</sup>. To schedule a one-on-one counseling session, please visit TIAA-CREF's website at [www.tiaa-cref.org/moc](http://www.tiaa-cref.org/moc) or call 800-842-2776.

**Financial Misconduct Reporting Policy.** Hamilton is committed to excellence in our financial practices and shepherding Hamilton resources properly. As a reminder, the College's *Financial Misconduct Reporting Policy* was adopted in September 2005. The purpose of the policy is to help ensure that we achieve the highest ethical standards and to protect employees who come forward when problems are known. The policy is available at <http://www.hamilton.edu/college/afs/>.

## New Hires (Since 11/17/06 - name, position, phone extension)

Barry, Joyce, Scholar-in-Residence/Coordinator, ACCESS Project, 4292

Bennett, Colleen, Staff Assistant, Foundation, Corporate and Government Relations, 4064

Burns, Jim, Custodian, 4500

Catello, Dale, Custodian, 4500

Fiore, Mary, Programmer/Analyst, 4990

Fox, Fred, Safety Officer, 4141

Galusky, Wyatt, Lecturer in Environmental Studies (Spring), 4591

Harwell, Sarah, Lecturer in English, 4460

Hayes, Michael, Safety Officer, 4141

Juliano, Anthony, Maintenance Mechanic, Level 1, 4500

Kaul, Pushkar, Lecturer in Chemistry, 4036

Larish, Melissa, Lecturer in Dance, 4057

Loucks, Debra, Custodian, 4500

Lowry, Alma, Lecturer in Government (Spring), 4591

## **New Hires** (continued)

Mochon, Montserrat, Visiting Assistant Professor of Hispanic Studies, 4329  
Ngo, Hoa, Lecturer in English (Spring), 4462  
Seddon, Colin, Safety Officer, 4141  
Sukharev, Valentin, Visiting Assistant Professor of Chemistry, 4744  
Szymanski, Kari, Senior Circulation Assistant, 4479  
Whiting, Shari, Controller and Director of Budgets, 4313  
Willemsen, Christina, Lecturer in Government (Spring), 4810  
Willis, Jane, Office Coordinator, 4856  
Wilson, Sylvia, Visiting College Chaplain, 4130  
Zarnoch, Walt, Machinist/Technician, 4586

## **Service Anniversaries** (5 Year Milestones from 11/17/06 thru 3/1/07 - name, position, service date)

### 5 Years

Adams, John, Visiting Professor of Communication, 1/1/02  
Gustafson, Eric, Lecturer in Music (Viola), 2/18/02  
Hewitt, Gordon, Director of Institutional Research, 12/11/01  
Ortabasi, Melek, Assistant Professor of Comparative Literature-On Leave (F,S), 1/1/02

### 10 Years

Egresits, Alexander, Painter Foreperson, 12/18/96  
Gaston, Matthew, Custodian, 1/13/97  
Phelan, Nancy, Academic Office Assistant, 12/2/96  
Piayai, Jan, Mail Services Assistant, 2/24/97

### 15 Years

Kistowski, Andrew, Master Maintenance Mechanic, 2/22/92  
Starnes, Barbara, Academic Support Services Coordinator, 1/1/92

### 20 Years

Pellman, Colleen, Lecturer in Piano (Student Pianist Coach), 3/1/87

### 25 Years

Bassett, Mary, Donor Relations Coordinator, 1/11/82  
Davis, Patricia, Student Accounts Specialist, 11/30/81  
Moses, Shelley, Assistant Cataloger, 11/23/81

## **Service Anniversaries** (continued)

### 35 Years

Wolek, Joan, Assistant Interlibrary Loan, 12/1/71

## **Retirements** (Since 11/17/06 - name, position, years of service)

Gormley, Sharon, Coordinator ACCESS Project, 22 years

Please contact Joe Colburn in Human Resources ([jcolburn@hamilton.edu](mailto:jcolburn@hamilton.edu) or extension 4301) to report errors or to contribute future content to the “Did You Know?” section.