

2009-2010 Hamilton College

Housing Lottery Booklet

TO ALL RISING SOPHOMORES, JUNIORS, AND SENIORS:

The housing lottery process detailed in this booklet was designed over the past year by the Lottery Coordinator. The Office of Residential Life staff has spent a great deal of time discussing various issues pertaining to the housing lottery including locations for pull-ins, first year rooms, and specialty areas. You may contact the Office of Residential Life with any lottery questions you may have.

In addition, the Office of Residential Life will be conducting housing lottery information sessions to answer questions people may have. These sessions will take place on March 9th and March 31st at 4:30 pm; locations will be announced closer to that time period.

You will receive frequent lottery updates from *Patrick Marino, South Campus Area Director and Lottery Coordinator*, via email.

Thank you to all members of the Office of Residential Life, particularly the RA staff, and the Hamilton community who are helping to make this year's housing lottery possible!

Good luck with the process!
Patrick Marino
Lottery Coordinator

In this booklet, you will receive information on:

- * General Lottery
- * Lottery Numbers
- * Lofts
- * Proxy Information
- * Blocking & Substance Free Lottery
- * Meal Plans
- * Important Dates
- * Junior Semester Abroad Option
- * Pull-ins
- * Off-Campus Lottery
- * Selecting Roommates

.....*so please read carefully!*

IMPORTANT HOUSING LOTTERY DATES

HOUSING LOTTERY INFORMATION MEETING

March 10th (4:30pm) – Science Auditorium (SCCT G027)

March 31st (4:30pm) – KJ Auditorium (KRJH 125)

SUBSTANCE FREE & WOOLLCOTT CO-OP LOTTERIES - SIGN UP

Monday, March 30th - Monday, April 6th at 4pm – Sign up in the Office of Residential Life (Milbank Suite 16 Entrance 4). ****NOTE** If you are not signed up by April 6th at 4pm, you will not be allowed to participate in the Substance Free Lottery or Co-Op Lotteries.**

SUBSTANCE FREE & WOOLLCOTT CO-OP LOTTERIES

Wednesday, April 8th we'll start with the Woollcott Co-op lottery at 5:30pm, which will be followed by the Substance Free lottery at 7pm. Both of these lotteries will be held in E.L.S.

DISTRIBUTION OF LOTTERY NUMBERS

Friday, April 10th Lottery numbers will be available online through your My Hamilton account

****NOTE** If you have already participated in a previous lottery or the medical/accomodation pre-assign process, your lottery number will be void.**

BLOCKING LOTTERY – SIGN UP

Friday, April 10th - Thursday, April 16th at 4pm - Sign up in the Office of Residential Life.

****NOTE** If you are not signed up by the 16th at 4pm you will not be allowed to participate in the Blocking Lottery.**

BLOCKING LOTTERY

Tuesday, April 20th at 6pm in the Annex

DEADLINE TO DESIGNATE PROXY – ALL LOTTERIES

Proxies must be “officially” designated by 4:00pm at least two days prior to any lottery (Substance Free, Blocking, or General Lotteries) - Office of Residential Life (Milbank Entrance 4). ****NOTE** Proxy designations after these dates will not be recognized. For more information on Proxies please see page 12.**

GENERAL LOTTERY

Sunday, April 26th, 9am in Annex A & B. ****NOTE** Please refer to the information on the General Lottery on page 6 to see when your class numbers will be called.**

To see floor plans, check out this site:
www.hamilton.edu/college/residential_life/housing

You may choose your housing for next year via one of three separate lottery selection processes:

Co-Op, Blocking, and Substance Free Lotteries

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Junior Abroad & Specialty Options

(for class of 2010 only)

page 6

General Lottery

pages 7-11

**LOTTERY REQUIREMENTS
FOR ALL LOTTERIES**

PRE-REGISTRATION & FINANCIAL REQUIREMENTS

Please remember, in order to participate in the housing lottery process, you must go through pre-registration for the upcoming fall semester AND your financial accounts must be clear.

If either of these conditions is not met, you will not receive a lottery number and consequently will not be able to select a room in the upcoming housing lottery. *If you have any questions regarding these requirements, please contact either the Registrar or the Business Office.* If you do not clear your Business Office account by the time you return in August, you will not be issued a room key.

The only exception to this rule is for rising sophomores. Due to the fact that you can not meet the pre-registration requirements because of their dates, you will be permitted to go through the lottery process without actually being pre-registered. However, **if you are not pre-registered by the end of the pre-registration period set aside for you, we will take away the room you selected during the lottery and you will be placed on the summer waitlist.**

SUBSTANCE FREE LOTTERY

SIGN UP DEADLINE: Monday, April 6th by 4pm in the Office of Residential Life
SUBSTANCE-FREE LOTTERY: Wednesday, April 8th at 7pm at E.L.S.

Substance-Free housing will be located in Root, Kirkland, and 100 College Hill Road residence halls for 09-10. In choosing this option, you will live in an environment free of alcohol and drugs. Residents agree to confront other students found disrupting this environment. If a resident is found under the influence of alcohol, they may face judicial action and/or may be required to move to another residence hall.

Root Pull

Root 420 (D), 421 (D) - (4 pull)

Kirkland Pulls

Kirkland 401A (D), 401B (D) - (4 pull)

Kirkland 402A (D) – (2 pull)

Kirkland 403A (D) – (2 pull)

Kirkland 404A (D), 404B (D) - (4 pull)

100CHR Pulls

100 CHR 101 (D), 102 (D) 103 (S) – (5 Pull)

100 CHR 201 (S), 202 (D), 203 (D), 204 (S) – (6 Pull)

IMPORTANT NOTE: If you decide to choose a substance free living environment, you must agree to abide by the rules, regulations, and expectations that govern that living community as outlined in your housing contract and the Residential Life Policies and Procedures section of your Student Handbook. *If you violate any part of this contract, you may be asked to leave the specialty house/floor.*

CO-OP LOTTERY

SIGN UP DEADLINE: Monday, April 6th by 4pm in the Office of Residential Life
SUBSTANCE-FREE LOTTERY: Wednesday, April 8th at 5:30 pm at E.L.S.

The CO-OP will be located in Woollcott for the 09-10 academic year. Residents will participate in the Woollcott Meal Plan and will be expected to share in the responsibilities associated with planning meals for the entire residence hall.

IMPORTANT NOTE: If you decide to choose a room in the CO-OP, you must agree to abide by the rules, regulations, and expectations that govern that living community as outlined in your housing contract and the Residential Life Policies and Procedures section of your Student Handbook. *If you violate any part of this contract, you may be asked to leave the specialty house/floor.*

BLOCKING LOTTERY

SIGN UP DEADLINE: Thursday, April, 16th at 4pm in the Office of Residential Life

BLOCKING LOTTERY: Monday, April 20th at 6pm at Annex

Blocking is a system which allows a number of friends to live together. Many suites from Babbitt and Milbank will be offered, but not all suites. There will be partial pulls available in the general lottery. These blocks are available to all students. Lottery numbers of individuals in each group will be averaged with consideration given to class year, thus assigning the group a blocking number. The group with the lowest block number chooses first. Members of those groups not receiving a block will be reinstated into the General Lottery on Sunday, April 26th. Any blocks not taken in the Blocking Lottery will be put into the General Lottery as individual rooms.

Rules

- Students must sign-up in person with their Hamilton ID and can only sign up for one block.
- At the actual lottery, the group leader serves as the proxy for the entire group. Other group members are encouraged to attend and contribute to the decision of where to live, but are not required to do so.
- All blocks accommodate 6 people (four singles and a double).
- Block groups should arrive at the Annex on Monday, April 20th, a few minutes before the lottery starts at 6pm. Your block leader must be present with identification to choose housing for the group. Again, other members of the block are encouraged, but not required, to attend.
- Once a group is formed, the number of members can only be changed up until April 16th at 4pm. After this deadline no adjustments can be made to the block.
 - You may drop out of the blocking lottery at any time, but if one person drops out the entire block is withdrawn from the process.
- Block assignments are final upon completion of the Blocking Lottery. Upon choosing a block, groups may not be reinstated into the General Lottery.
- At the lottery you must indicate who will live in which room. (Singles A, B, C, D, and the Double room E). Groups should discuss these plans prior to arriving at the lottery.
- In the event of a vacancy in a block during the academic year, priority to fill the space will not be given to block members.

SPECIALTY OPTIONS

SPECIALTY OPTIONS

Specialty houses give students the ability to live in more unique housing options on campus. Specialty options can be chosen in the General Lottery on April 26th. The choices next year include:

- * In-Hall Dining
 - *Rogers Estate*
- * Quiet Housing:

- Major 3rd floor
- * Apartments
 - Farmhouse A, B, and C
 - Griffin Road
 - Keehn, McIntosh, Milbank, and Minor Faculty Apartments

IMPORTANT NOTE: If you decide to choose a specialty house/floor, you must agree to abide by the rules, regulations, and expectations that govern that living community as outlined in your housing contract and the Residential Life Policies and Procedures section of your Student Handbook. *If you violate any part of this contract, you may be asked to leave the specialty house/floor.*

JUNIOR ABROAD OPTION

SIGN UP DEADLINE: Friday, April 3rd at 4pm

Rising juniors (class of 2011) who will be studying abroad during spring 2010, have the option of being placed in housing before the General Lottery. Residential Life will work closely with individuals interested in this option. Residence hall rooms to be considered are Dunham split doubles, South quads and South 6-pulls (sorry, no singles). These students must understand that they will need to vacate their room for the Spring 2010 semester, regardless of if they decide not to go abroad. If you and a few friends are studying abroad next spring and are interested in this option, please come to Res. Life and fill out a Junior Year Abroad Priority Housing form.

Off-Campus Lottery

The Office of Residential Life offers the opportunity for members of the Class of 2010 to sign-up for the Off-Campus Housing Lottery for the 2009-2010 academic year. In order to give you time to locate and secure housing off-campus, this is the first lottery process that takes place. Approximately 40 rising seniors will be given the chance to live off-campus. **If you are interested please read ALL the following information carefully.**

Requirements:

- You must pre-register for Fall 2009 term classes. (Pre-registration period is roughly April 1-25). Your off-campus status will be revoked and you will not be able to participate in any other housing lottery if you are NOT registered for classes.
- You must be a rising senior according to the records in the Registrar's Office. If they tell us you are, in fact, a member of the Class of 2010, you are eligible to participate in the Off-Campus Lottery Process.

Process:

1. An off-campus lottery sign-up sheet will be available in the Office of Residential Life beginning Wednesday, February 4th through Tuesday February 24th at 4pm. Please be sure to sign-up by February 24th. If you are abroad please have your proxy sign you up

in ResLife. Anyone who signs up after February 24th will be placed on the wait list and will not participate in the initial Off-Campus Lottery process.

2. You will have the option to "pull-in" **one other rising senior** but there is not a requirement that you pull someone. If you intend to pull someone please include their name on the sign-up sheet as well, in the same row as your own name. Be sure that person is aware that they are taking part in the off-campus lottery. Both names will be entered in the lottery and both of you will receive lottery numbers. Whoever has the better lottery number will be able to pull the other student off-campus. Please be aware that we stop allowing students to go off-campus when the total number of allowed students is reached. Also, be aware that a gender restriction may be put in place if more than 60% of one gender is selected in the off-campus lottery.
3. You will be notified of the Off-Campus Lottery results around February 27th. Those granted permission to move off-campus can then begin to look for apartments and sign leases. **Do NOT sign any leases until Residential Life has confirmed that you have been selected in the Off-Campus Housing Lottery and that you have permission to live off-campus.** You will not be released from campus or your room and board charges just because you have signed a lease elsewhere. Only students granted off-campus status will be released from their campus room and board charges.
4. If you are selected to live off-campus you must **accept or decline this offer by APRIL 1st at 4PM**, in the Office of Residential Life. If you have decided to live off-campus with your "pulled-in" person, both of you must accept this status by the deadline. If either you or your "pulled-in person" decline the offer to live off-campus, the off-campus option will be given to someone on the wait list. Any student who is offered and declines the off-campus option will still be eligible for all other lottery processes (sub-free, co-op, blocking and the General Lottery).

GENERAL LOTTERY

GENERAL LOTTERY: SUNDAY, APRIL 26th at 9am in Annex A & B

The General Lottery provides students an opportunity to select all other housing options not chosen in the Blocking and Substance Free lotteries or otherwise pre-assigned. You do NOT need to sign up for the General Lottery. Below is an outline of when numbers will be called.

- Rising Senior Class ('10) - number calling begins promptly at 9am
- Rising Junior Class ('11) - number calling begins promptly at 2:30pm
- Rising Sophomore Class ('12) - number calling begins promptly at 6:30pm

** This schedule is tentative. There may be delays, so keep track of the progress of the lottery on the Hamilton College station.

The rooms available will be frequently updated on floor plans posted in the Annex at the housing lottery. The Lottery will be broadcast live on the Hamilton College station with updated floor plans throughout the day. Also, floor plans will be available on the tables

when you select a room. Please become familiar with these prior to the lottery (via the [Housing Guide Online](#)).

****NOTE**** In order to stay on schedule at the Lottery, you will have a time limit of 3 minutes to select your room.

If you (or your housing proxy) show up late, you WILL be able to select a room at the time you arrive. However, if you (or your housing proxy) fail to show up, you will be placed on the summer waitlist.

GENERAL HOUSING LOTTERY INSTRUCTIONS

1. Bring your Hamilton ID card
2. The Barn will be used as a waiting area, and will feature live TV-coverage of the activity in the Annex
3. When your lottery number is called, you and anyone you intend to pull will show your Hamilton ID cards at the check-in table. (If you are being pulled with someone else's number, you or your proxy must be present when the pull occurs.) You will then be escorted to the annex where you will be able to view the most up to date floor plans. Where you will narrow down your preferences to a few available rooms.
4. The escort will then lead you to another table where you will be given 2 stickers with your name on them.
5. Lastly you will go to the sticker chart area. Here you (and anyone being pulled) will place one sticker on the sticker chart next to the room you are selecting. The second sticker will be placed on a quarter sheet of paper. The room you are selecting along with your meal plan choice will be written on this paper by a lottery volunteer. The sheet **MUST REMAIN IN THE ANNEX**. The quarter sheet is used by the Office of Residential Life for Data entry in our computer system. If you take this sheet with you your room choice will not be properly recorded.
6. Each student will have approximately 3 minutes to complete this process in order to keep the lottery moving, so please be sure that you arrive prepared with a realistic game plan of where you would like to live.

Once you place your sticker, that room selection is final!*
****See the section on Lottery Manipulation for more information.***

****NOTE**** Rising Juniors and Seniors, please be sure to indicate what meal plan you would like on the Housing Assignment Card.

Options in the Lotteries

PULL-IN AREAS

In an effort to enable large groups of students (up to 7) to live together, an option to pull-in friends is available in certain areas of campus. Please refer to the list of pull-in locations in this booklet.

There is a co-ed option to the pulls, if desired. If you choose to make your pull co-ed, each room must be occupied by members of the same sex. (Example: If you are in a Ferguson 4-pull, you must have two men in one double and two women in the other double)

The pull-in process is simple. Listed below are the basic guidelines for pull-ins:

1. *You have the ability to pull-in your friend(s), or be pulled-in, depending on who has the best housing lottery number.*
2. *If you are involved in a pull-in, you must completely fill the rooms.*
3. *All people (and/or designated proxies) must be present at the time the pull-in area is chosen.*

You can pull-in friends in one of the following ways:

1. Pull friends into quads or apartments in the following buildings: Carnegie, Farmhouse, South, Griffin Road apartments, and faculty apartments in Milbank, Minor, Keehn, Eells, and McIntosh.
2. Pull friends into a suite not offered in the Blocking Lottery. Some suites in Milbank and Babbitt may be partially pulled as multiple 2 pulls, meaning that you must completely fill each individual pull, but not the entire suite. (These will be designated as such on floor plans at the Lottery).

PULL-IN OPTIONS for 09 - 10

****NOTE**** *These lists include only those areas that are not a quad, full suite or apartment area, as those are considered a “given” pull and it is not necessary to outline here. Please be aware, although it is rare, these pulls may change.*

2 PULLS

Babbitt 13a, 13b
Babbitt 13c, 13d
Babbitt 13f, 13g
Babbitt 16a, 16b
Babbitt 16c, 16d
Babbitt 16f, 16g
Babbitt 18a, 18b
Babbitt 22c, 22d
Babbitt 35a, 35b
Bundy East 101, 103 (Female)
Bundy East 105, 107 (Female)
 Bundy East 102, 104 (Male)
 Bundy East 106, 108 (Male)
 Bundy East 110, 112 (Male)
 Bundy East 114, 116 (Male)
Bundy East 109, 111 (Female)
Bundy East 113, 115 (Female)
 Bundy East 122, 124 (Male)
 Bundy East 126, 128 (Male)
 Bundy East 130, 132 (Male)
 Bundy East 134, 136 (Male)
Bundy East 129, 131 (Female)
Bundy East 133, 135 (Female)
Bundy East 201, 203 (Female)
Bundy East 205, 207 (Female)
 Bundy East 202, 204 (Male)
 Bundy East 206, 208 (Male)
Bundy East 221, 223 (Female)
 Bundy East 222, 224 (Male)
Bundy East 225, 227 (Female)
 Bundy East 230, 232 (Male)
 Bundy East 234, 236 (Male)
Bundy East 229, 231 (Female)
Bundy East 233, 235 (Female)
Bundy West 101, 103 (Female)
Bundy West 105, 107 (Female)
 Bundy West 102, 104 (Male)
 Bundy West 106, 108 (Male)
 Bundy West 110, 112 (Male)
 Bundy West 114, 116 (Male)
Bundy West 109, 111 (Female)
Bundy West 113, 115 (Female)

Bundy West 122, 124 (Male)

2 PULLS (continued)

Bundy West 126, 128 (Male)

Bundy West 130, 132 (Male)

Bundy West 134, 136 (Male)

Bundy West 129, 131 (Female)

Bundy West 133, 135 (Female)

Bundy West 201, 203 (Female)

Bundy West 205, 207 (Female)

Bundy West 202, 204 (Male)

Bundy West 206, 208 (Male)

Bundy West 221, 223 (Female)

Bundy West 222, 224 (Male)

Bundy West 225, 227 (Female)

Bundy West 230, 232 (Male)

Bundy West 234, 236 (Male)

Bundy West 229, 231 (Female)

Bundy West 233, 235 (Female)

Milbank 13a, 13b

Milbank 13c, 13d

Milbank 19a, 19b

Milbank 25c, 25d

Milbank 30a, 30b

Ferguson 011, 013

Ferguson 111, 113

Ferguson 211, 213

Woollcott 003, 004

3 PULLS

Dunham 105 (S), 107 (D) (Male Only)

Dunham 205 (S), 207 (D) – (Female Only)

Dunham 305 (S), 307 (D) – (Male Only)

Dunham 304 (S), 306 (D) - (Female Only)

Woollcott 001 (D), 002 (S)

4 PULLS

Dunham 115 (D), 120 (D) - (gender specific based on other two Dogruns)

Dunham 214 (D), 215 (D) - (gender specific based on other two Dogruns)

Dunham 314 (D), 315 (D) - (gender specific based on other two Dogruns)

Eells 020 (D), 022 (D)

Eells 031 (D), 032 (D)

Eells 113 (D), 115 (D)

Ferguson 012 (D), 014(D)

Ferguson 112 (D), 114(D)

Ferguson 200 (D), 202(D)

Ferguson 201 (D), 203(D)

4 PULLS (continued)

Ferguson 207 (D), 209(D)
Ferguson 208 (D), 210(D)
Ferguson 212 (D), 214(D)
Rogers 204 (T), 203 (S)
Root 420 (D), 421 (D)
Saunders 208 (D), 209(D)

6 PULLS

South 306 (*single-sex pull only*)
South 403 (*single-sex pull only*)

*T = Triple, *D = Double *S = Single

****NOTES**:**

- All rooms are singles unless otherwise indicated.
- A pull-in designated as Female or Male must have *at least* 60% of the designated sex in it
- All single room pulls **MUST** be single sex (for example: Carnegie quads, etc).

SINGLE-SEX AREAS

All areas on campus are co-ed except the following:

Female Rooms Only

Dunham 1st floor- North side
Dunham 2nd floor (all odd numbered rooms)
Dunham 3rd floor (all even numbered rooms)
Kirkland 2nd floor
North 2nd & 4th floors

Male Rooms Only

Dunham 1st floor- South side
Dunham 2nd floor (all even numbered rooms)
Dunham 3rd floor (all odd numbered rooms)
Kirkland 1st floor
North 1st & 3rd floors

****NOTE**** 4002A & B male/female ratio will be dictated by the first side pulled. (Example: If 4002A goes to all men, then 4002B will then be all women. If 4002A is co-ed, then 4002B will also be co-ed)

****NOTE**** 3994 Campus Road is a similar to the Farmhouse Apartments and Griffin Road in that the person with the best lottery number has to pull in all of the remaining members to fill the house (in this case 5 other students).

FEMALE/MALE RATIO

In an effort to maintain female/male balance within residence halls, a 60/40 ratio will be maintained in two different ways:

1. Every residence hall may not be filled with more than 60% upper-class men or 60% upper-class women. On rare occasions, a residence hall may be closed out to either men or women when 60% of the rooms have already been selected by one gender.
2. Certain pull areas may be assigned a female/male ratio in an effort to provide an equal balance of females and males with access to these living options.

****NOTE**** It is important to refer to the floor plans at the Lottery to see which areas may have gender ratios assigned to them. You may have to adjust your plans accordingly.

LOTTERY NUMBERS

DISTRIBUTION OF HOUSING LOTTERY NUMBERS

All housing lottery numbers are randomly generated through a computer program. These numbers are organized by class year with rising seniors being given the first set of numbers, rising juniors being given the second set, and rising sophomores being given the third set. Please understand that the computer assigns you a lottery number based on the class year that has been determined by the Office of the Registrar. These numbers will be distributed to all students on Wednesday, April 10th and can be found through your My Hamilton account. We WILL NOT give out your lottery number prior to this date or time, nor will we give you your number over the phone or email.

PROXY INFORMATION

FOR PEOPLE UNABLE TO ATTEND THE LOTTERY

If you are unable to be present at a housing lottery, you will need to find a proxy. The housing proxy will act on your behalf to handle all aspects of the housing lottery process (signing up, selecting your room, etc.). **It is your responsibility to designate a proxy at least 2 days prior to any lottery process (Blocking, Co-Op, Substance Free and General Lotteries) you may be participating in.** Proxy designations after these deadlines will not be recognized. Please stop by the Office of Residential Life to complete a Housing Proxy Form or you may designate a housing proxy via e-mail by completing the Housing Proxy Form online at the Residential Life webpage and sending it to us. Please complete this form with as much detail as possible to make the process of selecting a room easier for your proxy. The Office of Residential Life will serve as your proxy if you would prefer, but you **MUST** specify that you would like us to do so in your proxy form.

****Note**: Please be aware that your proxy form is not a binding agreement. However, the room selected by your proxy IS binding and cannot be changed, so it is important that you let your proxy know your exact preferences.** Please indicate your housing proxy as well as any specific information about the type of room you would like on your form. If you do not designate a housing proxy and do not attend the housing lottery, you will be placed on the Summer Waitlist.

FOR STUDENTS ACTING AS PROXIES

If you are acting as a housing proxy for a student currently abroad or who is currently on campus and cannot attend the lottery process of their choice, please be sure to arrive on time and prepared for that lottery. **You must bring your Hamilton ID to the appropriate housing lottery process in order to act as a proxy.** Please remember to select housing based on the preferences of the person for whom you are a proxy. ****Note**:** **Be sure to check with the person for whom you are a proxy to find out if they are interested in either the substance free or blocking lottery options.**

MEAL PLANS

CLASS YEAR REQUIREMENTS

- ◆ Sophomores will be assigned to the 21 meal plan.
- ◆ Juniors and seniors may select either the 14 or 21 meal plan.
- ◆ Only students (regardless of class year) living in 4002A or B Campus Road, Griffin Road Apartments, Farmhouse Apartments, Kirkland 4th Floor Loft Apartments, Saunders House, Minor, Milbank, McIntosh, Keehn, Root faculty apartments, and Off-Campus have the option to select the 7 meal plan, in addition to the 14, or 21 meal plans.
- ◆ Students living in Rogers and Woollcott will be assigned a special meal plan for that living area.
- ◆ All students **MUST** be on a meal plan.

IMPORTANT NOTES

- ◆ The 7 meal plan includes any 7 meals per week for those in Saunders, off campus, or apartments (see above list).
- ◆ The 14 meal plan includes any combination of 14 meals per week for juniors and seniors only.
- ◆ The 21 meal plan includes unlimited meals available to any student.

MEAL PLAN PRICES

*The prices listed below are the costs for the **CURRENT** academic year. These prices may increase for the 2009-2010 academic year*

7 meal plan (\$2,020)

14 meal plan (\$4,040)

21 meal plan (\$4,250)

Custodial Services

Hamilton College Custodians are responsible for cleaning all common areas, such as hallways, stairwells, lobbies, and lounges. Additionally, the custodians will clean all publicly accessible bathrooms* (this includes all shared bathrooms and the bathrooms in the suites).

*Beginning in the 2009-2010 school year students with private bathrooms, [including those in Skenandoa, South, Carnegie, Griffin Road, Faculty Apartments, 100 College Hill Road, Farmhouse, 3994 and 4002 Campus Road, Kirkland lofts and all other areas in which a student's residence must be entered in order access the bathroom] will be responsible for cleaning those bathrooms themselves. Custodians will only enter and clean these areas during break periods. Supplies for cleaning, as well as toilet tissue, will be provided to students by the Physical Plant. If you are interested in living in an area with a private bathroom please know that you will be responsible for cleaning this area. Additionally, be aware that students in these areas may be charged if excessive cleaning is needed when the custodians check these areas during break periods.

IMPORTANT INFORMATION

BED LOFT INFORMATION

A bed loft lottery will be held after the housing lotteries are complete. An email will be sent out to all students announcing sign-ups for the loft lottery. Students who sign-up for the loft lottery will be chosen at random until all of the lofts are gone. Students will be notified via email about the results of the loft lottery.

It is also possible for you to construct a homemade loft. If you decide to do so, you will need to complete a Loft Registration Form (available at Residential Life) when you return in the fall and the loft will need to be inspected and approved by the Physical Plant. The policy for loft construction is in the Student Handbook and on the *Loft Registration Form*. Before you construct your loft, please read this policy and complete the form that is available in the Office of Residential Life.

FIRST YEAR SPACES

The members of the Office of Residential Life have designated specific rooms throughout the campus in anticipation of the incoming class of 2013. These rooms will be indicated on the floor plans at each housing lottery (first year rooms are colored yellow). The first year spaces for next year will be in Dunham, Keehn, Major, Minor, McIntosh, North, Root, South, and Wertimer.

NOTE ABOUT HOUSING CONTRACTS

The *Housing Agreement* will be found in your Student Handbook. Each student is expected to be aware of and abide by the guidelines expressed in the *Housing Agreement*. Anyone who chooses to live in specialty housing will be required to abide by the rules and regulations outlined for that area in the Residential Life Policies and Procedures section of the Student Handbook.

LOTTERY MANIPULATION

Any attempts to manipulate the housing lottery process and/or change room assignments during or after the housing lottery is a severe policy violation. The consequences for making an unapproved room change at any point will include one or more of the following: moving back to your original assigned room, being penalized in a future housing lottery, and being subject to judicial action.

If someone pulls another student (or students) with the knowledge or intention to go on leave in the fall (study abroad, transfer, etc.), the case will be reviewed and your status in future housing lotteries may be jeopardized. **WHEN YOU SELECT A ROOM IN THE LOTTERY PROCESS, YOU HAVE COMMITTED TO THAT ROOM FOR 09-10.**

NOTE TO STUDENTS PLANNING TO GO ON LEAVE

If you select a room in a housing lottery and then decide at some point during the summer to go on leave for the following year, the space you selected will be given to another student without housing. In many cases we are unable to notify the other occupants of the room or suite before the room assignment is made.

IMPORTANT: Do not select a room in the housing lottery process if you are not planning to return to campus for the fall!

NOTE TO STUDENTS WITHOUT ROOM ASSIGNMENTS

As always, after the housing lottery process, there will be a small number of individuals unable to select a room as all rooms will have been taken already and/or male/female ratio requirements will have eliminated remaining choices. Those students will work closely with the Office of Residential Life and will be assigned during the summer as rooms become available. (Examples: when someone declares a late leave of absence, transfers, is given an academic suspension, etc.). These late **assignments** often take place in the early part of the summer but sometimes may happen in July. **This is not a summer lottery. There is no summer lottery.** This is a **placement process**. Despite common belief, this is not something to be nervous about since *you will* get housing. However, you **MUST** select a room if given any choice during the housing lottery process.

****Those students who have a high (potentially perceived as “bad”) number must still show up to the lottery. Those who choose not to come to the lottery will go to the bottom of the summer placement list regardless of original lottery number. You will be far better off if you show up.**

RESOURCES

HOUSING GUIDE ONLINE

We highly recommend that you view the Residential Life website for more detailed information on all housing options available on campus. This resource includes a campus map with each residence hall or house on campus, a color photo of each facility, a brief description, and a basic floor plan. This information will be very helpful for you as you determine the places where you would like to live next year. The Housing Guide online can be accessed through the Hamilton College home page at the following address:

www.hamilton.edu/college/residential_life/housing
