

## **HALT Committee Member Job Description 2009-2010**

*Hamilton Alumni Leadership Training (HALT) strives to expose dedicated members of Hamilton's senior class to the importance of alumni support after graduation. This is an elite group selected on the basis of their dedication to and involvement with Hamilton. HALT members learn about the inner workings of the College at exclusive events with campus administrators, deans, the President and members of the Board of Trustees. HALT members represent the future Hamilton alumni base, without which Hamilton would not long endure.*

### **HALT Committee Members are expected to:**

- complete the HALT application
- write a letter of intent to include your expectations of the program and suggest guest presenters
- attend **all** scheduled HALT sessions and meetings
  - The time commitment as a HALT Member is approximately four hours per month. This is dependent on the calendar of events. We anticipate the HALT group will host one to two presentations per month. Orientation sessions are typically held during the evening hours or during the noon lunch hour.
- attend a meeting with the Alumni Council Executive Committee during Fallcoming 2009 and assist with/participate in other on-campus alumni activities during Fallcoming and spring alumni volunteer weekend
- show respect and appreciation for each presenter; asking questions and sharing thoughts after each presentation
- register for and encourage fellow classmates to become familiar with the Hamilton's online Alumni Directory (HALT members are granted early access to the online directory)
- assist the HALT Co-Chairs as needed
- join and actively participate in a HALT sub-committee, established at the beginning of the academic year
- assist and give to Senior Gift Campaign
- sign up for an alumni leadership roles upon completion of the HALT program

All Committee Members will be recognized for their fine work in the **2009-10 Hamilton College Annual Gift Report**, published in September 2010.

Questions? Please contact Dave Steadman '03 in the Alumni Office:  
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