

CAP minutes October 6, 2011

Meeting began at 4:10.

In attendance: Tom Wilson, Chair; Kyoko Omori; Penny Yee; Sally Cockburn; Katherine Kuharic; Chaise LaDousa; and Margaret Gentry (in lieu of Patrick Reynolds)

Approval of minutes of September 29, 2011

CAP discussed what WRS stands for: Writing Revision Subcommittee, with emphasis on revision rather than review.

Members of the WRS include:

Alfred Kelly, Professor of History (subcommittee chair)

Sally Cockburn, Associate Professor of Mathematics

Roberta Krueger, Professor of French

Ted Lehmann, Assistant Professor of Government

Nicole Snyder, Assistant Professor of Chemistry

Sharon Williams, Director of the Writing Center and Lecturer in English

The responsibilities of the WRS were discussed and

1. Formulate a statement on the philosophy and aims of the Writing Intensive (WI) Program as justification for the guidelines.
2. Identify and evaluate the strengths and weaknesses of the WI Guidelines on the basis of the data collected by the Writing Advisory Committee and from discussion meetings to be arranged with the faculty.
3. Propose revisions or clarifications of the Guidelines if necessary.
4. Propose clarifications of the process by which WI courses are submitted to and evaluated by the CAP.

Meeting adjourned at 5:30.

Minutes taken by Chaise LaDousa

(amended by the CAP chair)