

CAP Minutes
February 9th, 2012

Present: Professors Chaise LaDousa, Penny Yee, Sally Cockburn, Kyoko Omori, Katharine Kuharic and Chair Tom Wilson, Dean Pat Reynolds and Karen Brewer.

Meeting commenced at 4:15 PM

Discussion of French 400 level courses and CAP was requested by Chair, Cheryl Morgan. Long-term discussions of seminar course caps and their distinction from pro seminars will continue.

Minutes were approved with submitted changes

The Dean of Faculty reported that he has begun planning a series of meetings with divisions across campus to address long-term curricular needs. Chair of CAP, Tom Wilson, appointed committee members to represent CAP and be present at meetings. Dean reported that long term planning is a “zero sum” situation with no new FTE’s due to achieved faculty/student ratio.

Chair reported from registrar that the course modification deadline has passed. Masthead changes have been submitted. CAP representatives will need to clarify requirements for concentrators and declaring sophomores. Current catalogue applies to sophomores.

Meredith Harper Bonham, Alfred Kelly and Nat Strout came before CAP to clarify curricular and writing-intensive courses and their relationship to the first-year experience committee. Meredith Harper Bonham submitted a timeline for the committee’s work. The committee is currently gathering information on registration, advising, dorm life and building stronger communities. CAP will be given advanced notification if or when curricular discussions take place.

Dean of Faculty returned to topic of upcoming schedule of meetings for long term curricular planning and discussion centered around the inclusion of junior faculty, program chairs, and the college’s relationship to study abroad, internship and interdisciplinary programs.

Chair, Tom Wilson, appointed CAP members to represent (attend meetings) CAP. The designations were as follows:

Humanities	Tom Wilson
Sciences	Penny Yee
Languages	Kyoko Omori
Social Sciences	Chaise La Dousa
Arts	Katharine Kuharic

The decision was made to continue discussion on the goals of these meetings via email.

The meeting was adjourned at 5:40PM

Respectfully submitted,

Katharine Kuharic