

Hamilton College
Non-Exempt Staff Weekly Payroll Calendar
Calendar Year 2026

Pay Period Start Date (Monday)	Pay Period End Date (Sunday)	Pay Date (Friday)	Time Entry Lockout (Mon. 1:30 PM)	Unlock for Adjustments (Friday)
12/22/25	12/28/25	01/02/26	*12/23/25*	01/02/26
12/29/25	01/04/26	01/09/26	01/05/26	01/09/26
01/05/26	01/11/26	01/16/26	01/12/26	01/16/26
01/12/26	01/18/26	01/23/26	01/19/26	01/23/26
01/19/26	01/25/26	01/30/26	01/26/26	01/30/26
01/26/26	02/01/26	02/06/26	02/02/26	02/06/26
02/02/26	02/08/26	02/13/26	02/09/26	02/13/26
02/09/26	02/15/26	02/20/26	02/16/26	02/20/26
02/16/26	02/22/26	02/27/26	02/23/26	02/27/26
02/23/26	03/01/26	03/06/26	03/02/26	03/06/26
03/02/26	03/08/26	03/13/26	03/09/26	03/13/26
03/09/26	03/15/26	03/20/26	03/16/26	03/20/26
03/16/26	03/22/26	03/27/26	03/23/26	03/27/26
03/23/26	03/29/26	04/03/26	03/30/26	04/03/26
03/30/26	04/05/26	04/10/26	04/06/26	04/10/26
04/06/26	04/12/26	04/17/26	04/13/26	04/17/26
04/13/26	04/19/26	04/24/26	04/20/26	04/24/26
04/20/26	04/26/26	05/01/26	04/27/26	05/01/26
04/27/26	05/03/26	05/08/26	05/04/26	05/08/26
05/04/26	05/10/26	05/15/26	05/11/26	05/15/26
05/11/26	05/17/26	05/22/26	05/18/26	05/22/26
05/18/26	05/24/26	05/29/26	05/25/26	05/29/26
05/25/26	05/31/26	06/05/26	06/01/26	06/05/26
06/01/26	06/07/26	06/12/26	06/08/26	06/12/26
06/08/26	06/14/26	06/19/26	06/15/26	06/19/26
06/15/26	06/21/26	06/26/26	06/22/26	06/26/26
06/22/26	06/28/26	07/03/26	06/29/26	07/03/26

Deadlines and/or pay dates surrounding a holiday are subject to change.

- Time Entry and Approval Due each Monday before 1:30PM.
- Pay period unlocks for additions or corrections Friday morning.
- After 90 days pay periods are permanently closed.
- Changes to payroll deadlines will be emailed.

Please email questions to the payroll office (jwaterma@hamilton.edu)