



Hamilton

Academic Calendar Guidelines Approved at the April 5, 2011 Faculty Meeting

Fall Semester

1. New student orientation shall begin on a Tuesday prior to the beginning of classes.
2. The semester shall comprise fourteen weeks of classes and one week of reading and exams. Classes shall begin on the Thursday of August that falls in the period August 24th to August 30th.
3. An October break shall be scheduled for the Thursday and Friday following the Columbus Day Holiday.
4. Thanksgiving recess shall begin at 4:00 p.m. on the Friday preceding the holiday, and shall end at 8:00 am on the Monday following the holiday.
5. The reading period shall comprise three days, with the final examination period beginning on the night of the third day and extending for four additional days.

Spring Semester

6. The semester shall begin at 8:00 a.m. on the Tuesday immediately following Martin Luther King Day.
7. The semester shall comprise fourteen weeks of classes and one week of reading and exams.
8. A two-week spring break shall be scheduled for the ninth and tenth weeks of the semester.
9. Classes shall end on a Monday at 4:00 p.m. The Class and Charter Day Ceremony shall be held at 4:00 p.m. on the last day of classes.
10. The reading period shall comprise the Saturday and Sunday between the final Friday and the final Monday of classes as well as the Tuesday & Wednesday after the final Monday. The final examination period beginning on Wednesday night and extend for four additional days.
11. Commencement shall be held on the Sunday seven days following the end of the examination period.

Academic Calendar Deadlines
Advised by Committee on Academic Standing
(Amended – September 3, 2019)

Fall Semester

1. Last day to add a course: 2nd Friday of semester, 2:00 pm.
2. Academic warnings due: 5th Wednesday of semester.
3. Last day to exercise Credit/No Credit option: 6th Wednesday of semester, 3:00 pm.
4. Last day to drop a course without penalty: 6th Wednesday of semester, 3:00 pm.
5. Last day to declare an academic Leave of Absence for Spring: 7th Wednesday of semester.

Spring Semester

6. Last day to add a course: 2nd Wednesday of semester, 2:00 pm.
7. Sophomores declare concentrations: 4th week.
8. Academic warnings due: 5th Friday of semester.
9. Last day to exercise Credit/No Credit Option: 6th Friday of semester, 3:00 pm.
10. Last day to drop a course without penalty: 6th Friday of semester, 3:00 pm.
11. Last day to declare an academic Leave of Absence for Fall: 7th Friday of semester.